

MEETING MINUTES

Topic: Meeting 11- Concept Generation Presentation

Monday, October 15, 2018- 10:30 am- 2:00 pm

Location: Capstone Room

Minutes recorded by: Braden Weiler

Meeting called by: James Seganti

Attendees: Damian Lumm, Angel Montiel, Caleb Hatcher, James Seganti, Braden Weiler

Executive Summary:

Table 1. Record of meeting.

10:30 am to 11:00 am	Introductions <ul style="list-style-type: none">• Discussed what slides still needed to be added to the concept generation presentation
11:00 am to 1:30 pm	Capstone Work <ul style="list-style-type: none">• As a team we populated the slides of our concept generation presentation by splitting up the sections that each of us wanted to present• We finalized the slides that each of us would present and talked about what should be mentioned on each of the slides
1:30 pm to 2:00 pm	Plans for next meeting <ul style="list-style-type: none">• Split up the sections of the preliminary report and begin filling in our assigned sections• Make a plan for after the preliminary report to map out how we want to handle our individual analyses

Next formal meeting: October 17, 2018, Capstone Room, Engineering Building, at 5:15 pm